

Manager - Data Privacy

Job Posted by Kalpana Jha | January 18, 2023

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Hi,

Request to check below JD & give us your email confirmation for interview process.

If any Query feel free to call Kalpana on 7819809825

Company:- Protean eGov Technologies Limited [Formerly Known as NSDL]

Position :- Manager - Data Privacy

Location:- Mumbai

Job Description:-

Essential:

- Graduation + LLB
- Diploma in IT Act, Any IT certification

Desirable:

Preferred Professional Certifications (One or more):

CDPSE (Certified Data Privacy Solutions Engineer) or

CIPP/E (Certified Information Privacy Professional),

DCPP, DCPLA, CISA, CISM and CRISC etc.

Business/

Technical Skills Sets

Essential:

Manager:

Excellent written and oral communication

Knowledge in the General Data Privacy Regulation

Understanding of Data Protection Bill of India

Skill of interpretation of national guidance and legislation and subsequent local implementation.

Exposure to Data Privacy laws & regulations such as General Data Protection Regulation ("GDPR"), UK Data Protection Act 1998 etc.

Knowledge of Information lifecycle, risk management & data security areas.

Knowledge of Information Governance disciplines.

Capacity to work with cross functional teams, attention to detail, organizational skills and multitasking.

Strong management, motivational & leadership skills with ability to drive large change management programs within organizations.

Commitment to maintain confidentiality and deal with situations in a sensitive manner.

Ability to communicate across all organizational boundaries in an appropriate manner.

Desirable: From BFSI /ITeS industry

Job Profile

Data Privacy-

Manager:

Ensure Organization's compliance with the Data protection & privacy legislation in India and other countries (where organisation has set-up offices or subsidiaries).

Manage Organization's Data Privacy strategy in India and abroad, including the development and implementation of Organization's Data Privacy Policy and Procedures.

Undertake periodic data privacy / protection audits or reviews, including all relevant filing systems, archival systems and back up data, in order to ascertain Organization's compliance with applicable regulations / legislation.

Undertake necessary measures to rectify any deficiencies identified during the audit.

Conduct Data Privacy Impact Assessment (DPIA).

Submit reports on data privacy laws to the Board.

Collaborate with supporting functions (Legal, IT & InfoSec and Compliance etc.) to stay up to date with new processes and policies.

Maintain records of processing operations [Personally Identified Information (PII) & Data flow Diagram (DFD).

Provide education, training and awareness to all staff members on the requirements of Data Privacy / Protection. Legislations and Handling of personal data to ensure that relevant business functions are made aware of both their legal responsibilities as well as steps to be taken for their compliance.

Provide assistance for managing data breaches (if any), including liaising with the Supervisory Authority on behalf of the Organization.

About Company:-

About Protean eGov Technologies Limited (formerly NSDL e-Governance Infrastructure Limited) <https://www.proteantech.in/contact-us.html>, [Please ensure to go through the website in detail]

Protean eGov Technologies Ltd., is one of the key IT enabled service providers engaged in conceptualizing, developing and executing nationally critical and population scale greenfield technology solutions.

The company has extensively collaborated with the government over the last 25 years in creating digital public infrastructure and developing innovative citizen centric e-governance solutions.

The company's core strength lies in not just enabling technology, but also providing the necessary interventions for ecosystem creation and adoption of new technologies and business models.

In these two-and-a-half decades, the company has created strong e-governance interventions impacting multiple sectors of the Indian economy and touching various aspects of a citizen's life - modernizing

the direct tax infrastructure, providing a tax identity to citizens and corporates (issuance of PAN card), strengthening the old-age social security infrastructure

(National Pension System NPS & Atal Pension Yojna APY), promoting financial inclusion by contributing to the India Stack by enrolling citizens for National Identity and enabling the BFSI sector by

providing Aadhaar-based identity authentication and e-Sign services. Over these years, the company has implemented and managed 18 projects spread across seven ministries and autonomous bodies,

ushering positive change in delivery of public services.

To create a truly inclusive service delivery mechanism Protean has established a pan India network of centres to provide assisted services to the digitally excluded. This Phygital model created by

Protean promotes and enables universal access and financial inclusion in the country without bias.

'India's Best Company of the Year 2021' in India's Best IT Enabled e-Governance Service Company Category by Berkshire Media LLC, USA.

'Best IT Company In Western Region' at Business Leaders' Summit & Awards 2021 by Worldwide Achievers Pvt Ltd.

Golden Peacock Award for Innovation Management - 2018

CMMI SVC Version 1.3 - Level 5 for Central Recordkeeping Agency (CRA) - Subscriber Services and CRA Systems infrastructure.

Conferred with an award at ET e@G Summit 2014 for Remarkable Contribution to e-Governance Sector" by ET Edge, An Economic Times Initiative.

ISO/IEC 22301:2012 certification awarded for functions of Central Recordkeeping Agency (CRA) - CRA Settlement.

ISO 9001 - 2015 certificate awarded for functions of Provision of Tax Information Network & PAN related services for Income Tax Department and EASIEST for Department of Customs and Central Excise, Government of India.

ISO/IEC 27001:2013 certification for Information Security Management System awarded for TIN & PAN, CRA, Aadhaar Authentication & e-KYC and NSDLgst functions.

ISO 20000-1:2011 certification awarded for processes based on ITIL framework to manage, maintain and improve service management for CRA infrastructure.

Conferred with the SKOCH Digital Inclusion Award 2011 for Technology in Financial Inclusion for NPS Lite System.

Awarded CMMI Level 3 Certification for CRA functions.

Awarded Tier IV Certification for Data Centres.

India's Best Company of the Year 2021' in India's Best IT Enabled e-Governance Service Company Category by Berkshire Media LLC, USA.

Best IT Company In Western Region' at Business Leaders' Summit & Awards 2021 by Worldwide Achievers Pvt Ltd.

Kalpana Jha

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