

SDA Cash / SDA Non cash

Job Posted by Kalpana Jha | November 25, 2021

[Click here to apply](#)

Please Check 2 Below JD

Request to check the JD & give us your email confirmation for further telephonic interview process.

Any query feel free to call Ms. kalpana 9328509360

Client :- RBL Bank

Role :- SDA cash Job Description 1

Location:- Banaglore

Interview Timing:- 10 Am - 2 Pm (27 November 2021)

1. Customer identification through signature verification and recommended ID proofs before executing a customer's transaction
2. Ensure customer calling through BM / BOM for all transactions as per customer calling norms in circulars or operations manual
3. Refer, all deviations or suspicious transactions to BM / BOM
4. Record movement of all inventories & deliverables in relevant registers and signing off closing stock of all inventories & deliverables jointly with BOM in relevant registers
5. Send all requests received from customers for processing
6. Proper filing of all vouchers and other requests to relevant files

Client :- RBL Bank

Role :- SDA Non cash Job description 2

Location-Banaglore

Job Description - Service Delivery Ambassador - Non Cash

Reports to: Service Delivery Manager (Branch Manager in case of branches where there is no SDM)

Key Job Responsibilities of SDM – Non Cash

- a. Service Delivery & Excellence : Ensuring service delivery as per the established benchmarks on TAT and complaint management
- b. Ensuring updated mandatory displays and good look & feel of lobby to ensure customer satisfaction
- c. Product Holding Ratio, channel Enrolment and Data Quality : As per assigned benchmarks for branch categories
- d. ERV and NTB growth as per targets set for the branch
- e. Achieve overall deposits growth
- f. Achieve fee revenue (LI, GI, TFX, Assets, MF, etc.)
- g. Adherence to BSOPM, compliance & Audit guidelines: Satisfactory scores on all internal/external audits and surprise checks by internal teams
- h. Training : achieve certification on all the products being sold through the branch
- i. Adherence to policies and guidelines such as KYC & AML
- j. Certification on both IRDA and AMFI

Education:

Graduation must (min. score of 50%)

Competency:

- Detailed Orientation
- Problem Solving
- Communication Skills
- Customer Service

For Management 2000 Placements & Recruitments Pvt., Ltd.,

Kalpana Jha

Branch Business Consulting Partner

kalpana@careerzodiac.com

9328509360 CareerZodiac.com|Venture of Management 2000 Placements & Recruitments Pvt.,Ltd
|www.careerzodiac.com

[Click here to apply](#)